



## **RHA Board of Directors Job Description**

### **Webmaster**

The webmaster shall:

- Maintain the corporation website,
- Should be familiar with web design and maintenance,
- Should have SQL maintenance experience,
- Post yard of the month winners on the website,
- Post meeting minutes on the website,
- Maintain and create corporate email address and accounts,
- Responsible for any programming needed for the website or databases,
- Coordination of the membership database and all other databases, and
- Perform such other duties as the Board of Directors may prescribe.